



# Checkout Request

## Request for Checkout:

Please read all travel and event policies located on the Sparkman Band website before filling out this form.

This form is due at the least one day prior to the event. Parent/Legal Guardian must be present at the event with identification in order for the student to be released. A separate release form will be signed for verification at the event.

This form will be given to the head chaperone to prepare for checkouts.

\_\_\_\_\_

Student Name

\_\_\_\_\_

Event

\_\_\_\_\_

Date of Event

Reason for checkout: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent Signature

Sparkman Travel